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DESIGNATION (Fall 2020)

I. Policies

Faculty members who teach (or plan to teach) courses in their home departments that fulfill _____ (WGS) and Gender Studies Program Steering Committee (WGSPSC) for the course to earn WGS credit following the procedures (section II) and application form (section III) in this document. WGS credit can be approved permanently (with the course being cross-listed as a WGS course) or temporarily designated for WGS credit (one semester at a time).

A. Designated WGS Courses

Faculty members thinking of

Demonstrate through analysis and/or practice their understanding of ways in which

with temporarily designated WGS courses will be invited to present the course to the WGS faculty at its semi-annual meeting in May or August. This process provides both new WGS faculty and more experienced WGS faculty the opportunity to become aware of new curricular developments, eliminate potential course overlaps, and explore points of productive connection with other courses.

Once a course has been granted a WGS designation/ temporary designation the faculty member must inform students that the course is listed as a WGS course or is available as a substitute course for WGS credit, both by placing a notification on the syllabus and by including the relevant WGS PLO(s) on the syllabus. The WGS director will provide faculty with an updated statement for inclusion on each WGS syllabus prior to the beginning of classes.

III Application for WGS Designation or Temporary Designation

Name of instructor:

department:

E-mail: **Phone:**

Course for review (title or description if not yet titled):

Home department for the course:

Check as applicable:

Is this course an existing catalogued course?

If yes, list prefix and course number:

Is this course currently listed with a WS attribute?

Yes

No

Is this course a special topics course?

No

If yes, list prefix and course number (e.g., HIST 384 ST: Women in Ancient Athens)

Is this course to be catalogued as a new course?

If yes, list prefix and course number

I have attached curriculum review materials

I plan to catalog the course, but have not yet completed the curriculum review paperwork

Syllabus is attached. (Note that a syllabus must include a course description and relevant PLOs, in addition to a reading list, an outline of assignments, and a course plan.) *If the syllabus lacks any of those features, please complete the form below. If the syllabus is already*

How to write lengthier argumentative essays or research papers that emphasize the use of research methodologies and/or style sheets appropriate to that course and assignment;