

To: Staff Senate
From: Cindy Tokash
Date: October 29, 2017
Subject: Minutes from the October 25, 2017 Staff Senate Meeting

In Attendance: Erica Armstrong, Lisa Bealla, Lori Flynn, Janice Mecadon, Bryn Schofield, Cynthia Tokash, Stephen Hallock, Ryan Puksta, Pete Sakowski, Peter Worsnick, Stephanie Adamec, Rebekah Bernard, Julie Brackeva-Phillips, Gina Butler, Renee Giovagnoli, Meg Hambrose, Marg Hynosky, Bernie Krzan, Mark Murphy, Mary Ellen Pichiarello, and Richard Walsh

Patricia Tetreault (liaison)

Not In Attendance: Kelli Calli, Kristi Klien, Christopher Harris, Dale Martin, William Pilger, Kevin Roginski, Kevin Rude, Kyle Thomas, Justin Tambeau, Amy Driscoll McNulty, Lucia Grissinger, and Gerry Loveless

Guests: Rebecca Beal, and Julie Schumacher Cohen

Welcome: Mr. Murphy called the meeting to order at 10:07am, in the PNC Bank Board Room, Brennan Hall 500. Bryn Schofield offered the opening prayer. Janice Mecadon will offer the opening prayer at the November meeting. Attendance was checked, quorum was met for voting purposes.

Review of September Minutes:

Minutes were approved with no changes.

Approval of Agenda:

Agenda was approved with no changes.

Liaison Report:

Ms. Tetreault gave a report on the following topics:

Wyoming Seminary Tuition Reciprocity Agreement

As it reads, Wyoming Seminary will offer a 50% tuition discount for staff and faculty dependents who want to go to Wyoming Seminary, Kindergarten through 12th grade.

The University of Scranton offers a 50% tuition discount to Wyoming Seminary dependents who want to come to the university.

We received notification from Wyoming Seminary that they are

Mr. Murphy was out of town for the UPC meeting and could not attend.

Ms. Butler attended in his absence and stated the majority of the meeting surrounded the results of the NSSE Study.

- It asks survey questions of freshmen and also seniors.
- They break down the information to present to colleges with regard to curriculum, teaching, and

The committee is having an event on November 8th from 11:30am-1:30pm, a community gathering that would be a light lunch of soup and bread, where you could make a \$5 donation to the University of Scranton Disaster Relief Fund.

- Right now the fund is a little bit over \$2,000 due to committee efforts.
- You can also donate through the Royal Response link.
- They are looking for volunteers to serve the food and clean up to keep the cost down.
If interested in volunteering please contact Mr. Murphy so he can forward the information to Jennifer Schwartz, who is coordinating the volunteers.
- Fr. Rodgers and Fr. Malloy will be a musical duo at the event.

Committee Reports:

Mr. Walsh on behalf of the Communications Committee reports that the Fall Communications Symposium is tomorrow, October 26th.

60 people registered for the event.

The speakers have been prepped.

4 or 5 questions have been submitted and forwarded to the speakers.

Mr. Sakowski on behalf of the Election and Membership Committee reports that they were tabulating volunteers interested in working on the Complaint Resolution Committee, volunteering for which closed yesterday.

Ms. Butler on behalf of the Finance Committee reports that the only business was to process payment for the illustration for Fr. Keller.

Ms. Giovagnoli on behalf of the Staff Development Committee reports that there will be a Staff Development workshop on December 12th from 11:30am-1:00pm in Brennan 228.

The topic is Improving Communication: How to Make Yourself Understood.

There will be refreshments.

Mr. Murphy suggested to have something put in Royal News about the event.

Mr. Murphy asked to have announcements and articles about events sent to him prior to being submitted to Royal News.

Mr. Puksta announced that the Annual Safety Walk will be November 15th @5:30pm.

Ms. Pichiarello on behalf of the Staff Recognition & Excellence Awards Committee reports that the Staff Spirit Award winner for October was Shannon Murphy Fennie, Center for Student Engagement.

Rebekah Bernard on behalf of the By-Laws Committee stated she is looking for a Word Document of the By-Laws so she can update them.

Ms. Butler suggested looking at the Xythos files.

Ms. Bernard said she will update the By-Laws and get a PDF to someone so they can be put up on the website.

Timeshare Ad Hoc Committee

Mr. Wetherell and Ms. Tetreault had some questions for Mr. Steinmetz regarding the Timeshare Policy.

The committee will bring the draft policy back to the Staff Senate for review and decide whether to give it to Ms. Tetreault to take to cabinet.

Roundtables

The Fall Clerical Roundtable was already held.

The Professional & Paraprofessional Roundtable is November 15th from 12pm-1pm.

